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By Registered post with A/D

THE HIGH COURT OF KERALA

Kochi : 682 031
Dated : 03.08.2017

PROCEEDINGS

High Court establishment – appointment to the category of Assistant in the High Court – orders issued.

Read : 1. Ranked list No. A2-65431/2012/REC1 dated 18.01.2016

2. Rules 14 to 17 of Part-II, Kerala State and Subordinate Service Rules, 1958
3. G.O.(P) No. 20/2013/Fin dated 07.01.2013
4. G.O.(P) No. 209/2013/Fin. dated 07.05.2013
5. G.O.(P) No. 171/2016/Fin. dated 15.11.2016

ORDER NO. A2- 6916/2016

The following persons are offered appointment as Assistants in the High Court of Kerala, in the scale of pay of ₹ 27800 - 59400.

1. Smt. RATHI E. R.,
EDAKKAL COLONY,
EDAKKAL,
AMBALAVAYAL POST,
WAYANAD, Kerala,
PIN – 673 593
2. Smt. ANAGHA A.,
2/385, 'SURABH, V. N. PURAM,
CHEERAL,
AMBIKAPURAM POST,
PALAKKAD, Kerala,
PIN – 678 011
3. Sri. DUENENT CLEETUS,
CHALAMANAMMEL HOUSE,
MACHANTHURUTH, N. PARAVOOR,
VADAKEKKARA,
ERNAKULAM, Kerala,
PIN – 683 522
4. Smt. DHANYA S. VARRIER,
PRASANTHI,
M. B. MENON ROAD, ERNAKULAM SOUTH,
M. G. ROAD,
ERNAKULAM, Kerala,
PIN – 682 016

P.T.O.

5. Sri. SHAN B. M.,
SHEENA MANZIL,
KALLAMBALAM,
PUTHUSSEERIMUKKU P. O.,
THIRUVANANTHAPURAM, Kerala,
PIN - 695 605
6. Smt. LAKSHMI ANIL,
RANGEELA,
EAST KADUNGALLOOR, ALUVA,
U. C. COLLEGE,
ERNAKULAM, Kerala,
PIN - 683 102
7. Sri. SHIBU K. T.,
MANDARAM,
VETTAKKARAN KAVU PARAMBA,
KRISHNANKADAVU ROAD, KANNADIKKAL,
VENGERI,
KOZHIKODE, Kerala,
PIN - 673 010
8. Sri. CHANTHU ANAND D.,
VILAYIL VEEDU,
KOVOOR, MYNAGAPPALLY,
ARINALLOOR P. O.,
KOLLAM, Kerala,
PIN - 690 538
9. Smt. LAKSHMI G. KRISHNA,
THUMPALASSERIL,
PANACHIPPARA,
POONJAR P. O.,
KOTTAYAM, Kerala,
PIN - 686 581
10. Smt. SREE PARVATHY S. V.,
CHERUKADAKKAL PUTHEN VEEDU,
VALIYAPADOM, SASTHAMCOTTA (VIA),
VELINTHARA P. O.,
KOLLAM, Kerala,
PIN - 690 521
11. Smt. ASHA K. SAPNA,
PARAMBATH HOUSE,
PEECHAMCODE, ALATHUR,
PADUR,
PALAKKAD, Kerala,
PIN - 678 543

12. Smt. LAKSHMI M. S.,
SUDHA BHAVAN,
MENAMKULAM,
KAZHAKUTTOM P. O.,
THIRUVANANTHAPURAM, Kerala,
PIN - 695 582

The appointment is subject to the following conditions:-

1. They shall be bound by the National Pension Scheme introduced by the State Government. In eligible cases, the mobility to Kerala Service Rules, Part III, Pension Scheme will be allowed as per the G.O. read (4) above, if they opt so.
2. Their appointment will be subject to the satisfactory report of enquiry into their antecedents.
3. Their conditions of service shall be governed by the Kerala High Court Service Rules, 2007 and other relevant rules in force from time to time.
4. They shall be on probation for a period of two years on duty within a continuous period of three years. During the period of probation they shall have to pass the High Court Office Procedure Test conducted by the High Court.
5. They shall have to submit one month's advance notice in writing in the event of their resignation or leaving the High Court Service .
6. They must join the Group Insurance Scheme and State Life Insurance on joining duty. They must also join the General Provident Fund Scheme within one year from the date of joining duty. They may also join the Family Benefit Scheme, if they so desire.
7. The candidates who had claimed reservation under 'Other Backward Classes' shall produce a valid Non Creamy Layer Certificate issued by the Tahsildar/Village Officer, when they report for duty.
8. They are directed to submit the details regarding their movable and immovable properties in the prescribed format on their joining duty in the High Court.

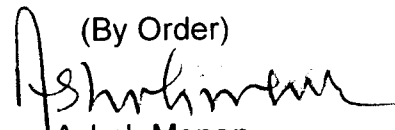
P. T. O.

If they agree to the above terms and conditions, they are directed to **report for duty within ten days** from the date of receipt of this appointment order, with the following documents;

1. Original certificates in proof of age and qualifications.
2. Two recent passport size photographs.
3. Medical Certificate of fitness in the form appended herewith, issued by a Civil Surgeon or Honorary Medical Officer of Civil Surgeon's rank or the Director of Indigenous Medicine.
4. Caste Certificate/ Non-Creamy Layer Certificate, as the case may be.
5. Duly filled in SPARK FORM NO.1 appended herewith along with supporting documents in original.
6. Duly filled in statement of properties in the proforma appended herewith.

In case they fail to report for duty within ten days from the date of receipt of this order, their appointment will be treated as cancelled without further notice.

(By Order)


Ashok Menon
Registrar General

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To

The persons concerned.

The Private Secretary to the Chief Justice, High Court.

The Public Relations Officer, High Court.

The Confidential Assistants to the Registrars, High Court.

The G (Accounts - II & III) Sections, High Court

The IT Section, High Court (for uploading in the website)

The Administrative Records Section, High Court (2 Copies)

The A4 Seat, High Court.

The File / Stock File.