

048291

## THE HIGH COURT OF KERALA

Kochi: 682 031  
Dated: 7.6.2019**PROCEEDINGS**

High Court Establishment- reallocation of work among Joint Registrars, Deputy Registrars and Assistant Registrars, High Court- orders issued.

Read: High Court proceedings of even number dated 4.6.2019.

**ORDER No.A5- 44403/2018**

Pursuant to the High Court proceedings read above, the work among the Joint Registrars, Deputy Registrars and Assistant Registrars, High Court are reallocated with immediate effect as follows:

Sl.No.	Name & Designation	Work allocation
1	Sri.Ealias K.Abraham Joint Registrar	A3, A5, A6, A7 ,A8 & A9 Seats and General matters relating to A Section
2	Smt.Aney Joseph Joint Registrar	Library, Supreme Court Cell & Translation Wing, Tapal & Circulation, Despatch, Typing Pool
3	Smt.V.K.Sujatha Joint Registrar	B-Section, E-Section including Statements & Data Bank, SCMS
4	Sri.P.R.Anilkumar Joint Registrar	Court Officers' Section, Listing including posting of cases in Chambers
5	Smt.P.R.Mini Joint Registrar	CAT/SAT Cell, Writ Appeal Sections, LAA, RSA and Arbitration requests
6	Sri.P.Sreedhar Joint Registrar	IT Section and e-Courts Cell, Digitisation and e-mailing of CR Judgments
7	Sri.M.Sebastian Joseph Joint Registrar	Drawing and Disbursing Officer G(Accounts I,II & III Sections) Co-ordination of welfare measures of retired Judges
8	Smt.G.Rathi Joint Registrar	OP Sections,OP Records,Grouping & Classification Cell and matters targeted for disposal
9	Sri.P.Anilkumar Joint Registrar	Filing Section, Filing Data Entry Section, K-Section, Control of Vehicles and Chauffeurs
10	Smt.Vijayakumary P. Deputy Registrar	Cri.MC, Bail Applications, Miscellaneous Cases, Cri.Appeal, Cri.RP Sections and Cri.Records, Staff Training Co-ordinator.
11	Smt.Lissamma Joseph Murickan Deputy Registrar	A1,A2, & A4 Seats, Administrative Records Section
12	Smt.Jancy Mathew Deputy Registrar	C Section, Inspection Cell and Litigation Cell
13	Sri. Reji Mathew M. Deputy Registrar	J Section, Nodal Officer for the Implementation of Plan Schemes relating to High Court

Sl.No.	Name & Designation	Work allocation
14	Smt.Synthia Thomas Deputy Registrar	Decree & GRS
15	Smt.J.Hemaletha Deputy Registrar	Filing Section, Filing Data Entry Section, Control of Filing Scrutiny Officers and Scrutiny of Files
16	Sri.N.V.Neelakandhan Deputy Registrar	Kerala Judicial Academy
17	Smt.K.Jyothi Deputy Registrar	H-Section, Stationery(Store) and Photocopying
18	Sri. P.Devendrakumar Deputy Registrar	D-II Section, Supreme Court Cell & Translation Wing
19	Smt.A.T.Mini Deputy Registrar	Writ Appeal Section, CAT/SAT Cell & LAA
20	Smt.M.B.Uska Deputy Registrar	Chief Justice's Secretariat,RFA, Training to Private Secretaries to Judge,Personal Assistants to Judge and Confidential Assistants
21	Sri.Alfred R. Deputy Registrar	BCP, CRP, DTC, MFA & MACA Sections, Records Maintenance Cell & Copying Section, Judicial Records Section
22	Sri.D.Narayanan Moothath Deputy Registrar	I-Section, Recruitment & Examination Cell
23	Sri.V.S.Jyothilal Prasad Deputy Registrar	D-I Section
24	Smt.Jeeja Bhaskar Assistant Registrar(H.G)	CRP Section & GRS, Typing Pool
25	Smt.Meena B.Nair Assistant Registrar(H.G)	Decree & BCP Sections
26	Sri.Sureshkumar D. Assistant Registrar(H.G)	A1,A2,A4 & A7 Seats, Administrative Records Section,and General matters relating to A Section.
27	Smt.Anita Aloysius Assistant Registrar(H.G)	G (Accounts-I) &G (Accounts-III) Sections, Medicare Cell
28	Sri.Jojo Jose Assistant Registrar(H.G)	RSA,MFA and MACA Sections
29	Sri.K.S.Radhakrishnan Assistant Registrar(H.G)	Court Officers' Section, Listing including posting of cases in Chambers
30	Smt. Brinda Mary Assistant Registrar(H.G)	O.P.(T,U,V, W & Y) Seats
31	Smt. A.B.Sheelakumari Assistant Registrar(H.G)	RFA & DTC Sections
32	Sri. N.V.Paul Assistant Registrar(H.G)	H, Stationery (Store) & Photocopying, Control of Vehicles and Chauffeurs
33	Smt.Susan Varghese Assistant Registrar(H.G)	IT Section & e-Courts Cell Copying Section

Sl.No.	Name & Designation	Work allocation
34	Smt.D.Meera Assistant Registrar(H.G)	B & E Sections, Statements & Data Bank
35	Smt.Beena Devi K Assistant Registrar(H.G)	C Section, Inspection Cell and Litigation Cell.
36	Sri.Aravindakshan M.R. Assistant Registrar	G (Accounts-II) Section, ILR, Controlling Officer of SPARK
37	Smt.Vijayakumari Amma C.R. Assistant Registrar	D-II Section {D8,D9-(A1),(A2) )(A3) seats}
38	Smt.M.J.Selvi Assistant Registrar	OP (GHI, J&K) Seats, OP Records, Grouping and Classification Cell,Records Maintenance Cell
39	Sri.C.Salim Assistant Registrar	K-Section, OP(L&M) Seats,OP Common Pool
40	Sri.C.James Assistant Registrar	D-IISection {D7,D9-(B1),(B2),D10 and D11 seats}, Nodal Officer for the implementation of Plan/Centrally Sponsored Schemes relating to Subordinate Judiciary
41	Smt.Sujatha P.Hari Assistant Registrar	D-I Section
42	Sri.M. Umamaheswaran Assistant Registrar	O.P. (A to F) Seats
43	Sri.G.Prathap Chandra Assistant Registrar	Filing Data Entry, Filing Section other than Control of Filing Scrutiny Officers and Scrutiny of files
44	Smt.Indulekha V. Assistant Registrar	O.P. (N, P, R & S) Seats
45	Smt.Suneera.P.M Assistant Registrar	Crl. Appeal,Bail Applications
46	Sri.P.Y.Elias Assistant Registrar	I Section and Recruitment & Examination Cell
47	Sri.Soy Mathews Assistant Registrar	J Section,Despatch, Tapal and Circulation Sections
48	Smt.Deepa George Assistant Registrar	Control of Filing Scrutiny Officers and Scrutiny of Files
49	Sri.C.G.Suresh Kumar Assistant Registrar	A3, A5, A6, A8 & A9 Seats
50	Sri.S.Suresh Assistant Registrar	Crl. MC Section
51	Sri.K.G.Phillip Assistant Registrar	Crl.RP Section

\* Deployment of Assistants from OP Common Pool shall be made as per the direction of the Joint Registrar/Deputy Registrar in charge of OP Section.

\*\*Deputy Registrar in charge of Criminal Sections will assign the prison petitions among the Assistant Registrars in charge of Criminal Sections.

IT

Officers at Sl.Nos. 24, 25, 28, 29, 30, 31, 33, 38, 39, 42, 43, 44, 45, 48, 50 and 51 will be eligible for compensatory allowance at the rate of Rs.1000/- per month for attending cause list work.

(By Order)

  
K. Haripal  
Registrar General

To

- The Officers concerned.
- The Accountant General (A & E) Kerala, Thiruvananthapuram (15 copies)
- The Finance Officer, High Court.
- The Protocol Officer, High Court
- The Public Relations Officer, High Court
- The Private Secretary to the Chief Justice, High Court
- The Chief Librarian, High Court
- The Court Officer to the Chief Justice, High Court
- The Additional Public Relations Officer, High Court
- The Accounts Officer, High Court
- The Personal Assistant to the Chief Justice, High Court
- The Security Officer, High Court
- The Superintendent (Vehicles), High Court
- The Confidential Assistants to the Registrars and  
the Additional Registrar (General Administration), High Court
- The G (Accounts- I, II & III) Sections, High Court
- ✓ The IT Section, High Court (for publishing in the High Court website)
- All Sections, High Court.
- The Kerala Judicial Academy, Athani
- The A1, A2, A3, A4, A6, A7, A8 & A9 Seats, High Court
- The Administrative Records Section, High Court
- The File/Stock File