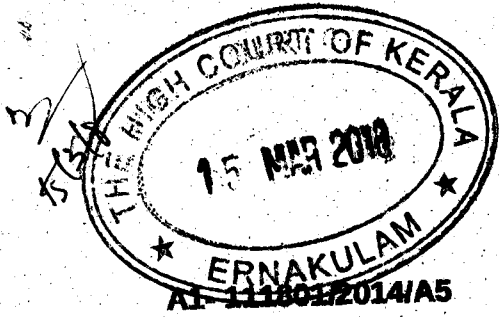


25011



THE HIGH COURT OF KERALA

Kochi- 682 031
Dated- 13.3.2018

Official Memorandum

Sub: High Court establishment- filling up of vacancy in the category of Protocol Officer, High Court- willingness called for- reg.

It is proposed to fill up the vacancy that is due to arise w.e.f 1.4.2018 F.N. in the category of Protocol Officer, High Court, on the scale of pay of Rs.77400-115200 with special allowance of Rs.600/- per month, by appointment by transfer from among the approved probationers in the categories of Assistant Registrar(H.G), Assistant Registrar, Filing Scrutiny Officer, Section Officer(H.G)/Court Officer(H.G) and from among those who are holding or have held the post of Public Relations Officer or Additional Public Relations Officer or Assistant Protocol Officer, High Court, having the requisite qualifications.

Qualifications prescribed for the post are;

University degree

Desirable:

1. Working knowledge in Hindi and other languages.
2. Experience in protocol work, tourism and public relations.
3. Knowledge of stenography
4. Valid driving license for motorcycle and light motor vehicle.
5. Familiarity with Court procedure.
6. Ability to communicate and receptiveness to ideas.

Appointment will be subject to Rule 17 of the Kerala High Court Service Rules, 2007.

Members of the High Court Service working in the above categories who are eligible and willing to be appointed to the post, shall furnish their willingness in writing to the 'A' Section, High Court, on or before 20.3.2018.

(By Order)


Ealias K. Abraham
Deputy Registrar

To

All Officers and Sections, High Court:
The Kerala Judicial Academy, Athani.
The Central Administrative Tribunal, Ernakulam (through Registrar, with C/L)
The Kerala Administrative Tribunal, Principal Bench, Thiruvananthapuram
(through Registrar, with C/L)

p.t.o

The Kerala Administrative Tribunal, Addl. Bench, Ernakulam
(through Registrar, with C/L)

The IT Section, High Court (for publishing in the High Court website)

The Notice Board, High Court

The File/Stock File