



Roc.No. 47/2017-Con.Estt.I (Rect. Cell)

Dated: 26.04.2018

NOTIFICATION No.56/2018

In Notification No.56/2018, dated 04.04.2018, applications were invited from the eligible candidates for direct recruitment to the posts of (i) Personal Assistant to the Hon'ble Judges, (ii) Personal Assistant (to the Registrars) and (iii) Personal Clerk (to the Deputy Registrars) in the Madras High Court Service and the last date for receipt of the filled-in Application Forms through e-mail (soft copy) and through post (hard copy) were fixed as 02.05.2018 and 4.45 p.m on 04.05.2018 respectively.

Now, as directed, it is hereby informed that the last date for receipt of the filled-in Application Forms has been extended as follows:-

- a) through e-mail (soft copy) **upto 16.05.2018** and
- b) through post (hard copy) with enclosures **upto 5.45.p.m on 18.05.2018.**

Arana S. Srinivas

REGISTRAR (RECRUITMENT).

HIGH COURT OF MADRAS

NOTIFICATION No.56 / 2018

Applications are invited, in the prescribed format, for Direct Recruitment to the following posts in the Madras High Court Service:-

SL. NO	NAME OF THE POST	SCALE OF PAY (Revised)	NO. OF VACANCIES
1.	Personal Assistant to the Hon'ble Judges	Rs.56,100 - 1,77,500/- + Spl. pay	71
2.	Personal Assistant (to the Registrars)	Rs.36,400 - 1,15,700/-	10
3.	Personal Clerk (to the Deputy Registrars)	Rs.20,600 - 65,500/-	1

(1) Age:- (as on 01.07.2018):-

- For reserved categories (SC/SCA/ST/MBC&DC/BC/BCM) : (Between 18 and 35)
- In case of 'Others' : (Between 18 and 30)
- In case of in-service candidates : (Between 18 and 45)
- For temporary candidates in the Government Service. : (Between 18 and 40*)

* Relaxation as per Section 61 of Tamil Nadu Govt. Servants (Conditions of Service) Act, 2016.

(2) Qualifications:-

a. Personal Assistant to the Hon'ble Judges:- (i) Any Bachelor Degree (ii) Passed in the Government Technical Examination in Shorthand and Typewriting in English - Higher/Senior Grade. (iii) Certificate Course in Computer on Office Automation.

b. Personal Assistant (to the Registrars) and c. Personal Clerk (to the Deputy Registrars):- (i) Any Bachelor Degree (ii) Passed in the Government Technical Examination in Shorthand and Typewriting in English and Tamil - Higher / Senior Grade (iii) Certificate Course in Computer on Office Automation.

NOTE:- Candidates who do not possess the qualification as mentioned in Clause (iii) may also apply, but they should acquire such qualification, within the period of probation. The said Certificate is not necessary for the Candidates who possess Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by UGC/AICTE/Directorate of Technical Education, Tamil Nadu or an equivalent body.

- (3) Fees:** a. For Others / UR / BC / BCM / MBC & DC - Rs.500/- (for each post)
b. For SC (A) / SC and ST - exempted

Detailed Notification, Application Form and Instructions to Candidates are available in the website of the High Court of Madras (www.hcmadras.tn.nic.in).

The filled-in application (hard copy) in the prescribed format with enclosures and soft copy through e-mail (recruitment.mhc@gov.in), should reach the Office of the undersigned by 5.45.p.m. on or before 04.05.2018 and on or before 02.05.2018 respectively.

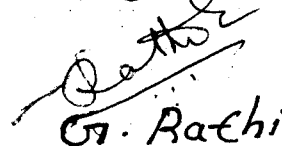
HIGH COURT, MADRAS.

DATED: 04.04.2018.

REGISTRAR GENERAL.

Note: No objection for applying to the above posts shall be given in individual cases, subject to the orders from the Hon'ble the Chief Justice.

(By Order)


G. Rathi

Assistant Registrar (H.C.)